



Course Description

CJK0327 | Shift Management and Safety | 20 hours/ 0.67 credits

This course focuses on the principles of managing correctional facility operations during assigned shifts. Students learn security procedures, safety protocols, routine operational checks, emergency preparedness, and effective coordination with other shifts and departments to maintain institutional security and order.

Course Competencies:

Competency 1: The student will demonstrate proficiency in security procedures by:

1. Implementing standardized security protocols during shift operations
2. Conducting systematic security inspections of assigned areas
3. Operating security equipment and surveillance systems effectively
4. Maintaining accurate security logs and documentation
5. Coordinating security measures with supervisory personnel

Competency 2: The student will establish comprehensive safety protocols by:

1. Identifying potential safety hazards within the facility environment
2. Applying appropriate safety procedures during routine operations
3. Utilizing personal protective equipment according to established guidelines
4. Monitoring environmental conditions affecting staff and inmate safety
5. Reporting safety concerns through proper channels

Competency 3: The student will execute routine operational checks by:

1. Performing scheduled facility inspections according to protocol
2. Verifying proper functioning of essential facility systems
3. Documenting operational status and maintenance needs
4. Communicating findings to appropriate personnel and departments

Competency 4: The student will manage emergency preparedness and coordination by:

1. Implementing emergency response procedures during critical incidents
2. Coordinating with other shifts during emergency situations
3. Communicating effectively with external emergency services
4. Maintaining readiness through regular drill participation
5. Managing resources and personnel during emergency responses

Learning Outcomes:

- Communicate effectively using listening, speaking, reading, and writing skills
- Solve problems using critical and creative thinking and scientific reasoning
- Formulate strategies to locate, evaluate, and apply information